

*Regular School Board Meeting*  
*Monday, June 20 2011*  
*7:00 pm - IMC*

# Minutes

- A. Call to Order and Announce Meeting is Being Tape Recorded** – Langham called the meeting to order.
- B. Pledge of Allegiance** – Langham led the Pledge.
- C. Roll Call** - All members present except Skar.
- D. Public Notification of Meeting** – Agenda was posted on June 10<sup>th</sup>.
- E. Agenda Approval** – Motion by Robotka and second by Downey to approve the agenda. Motion passed 4-0.
- F. Board Committees** – Board made appointments to various committees.
- G. Community Member Comments (Current Items of Business)** - None
- H. Presentation of Minutes by Clerk** – Motion by Herscher and second by Downey to approve May 16<sup>th</sup> and June 8<sup>th</sup> meeting minutes. Motion passed 4-0.
- I. Financial Report & Presentation of Bills by Treasurer (*Action & Discussion Items*):**
1. Payment of Bills – Motion by Herscher and second by Robotka to approve payment of bills. Motion passed 4-0.
  2. Budget – Motion by Herscher and second by Downey to approve initial 2011-12 budget. Motion passed 4-0.
  3. Committed Funds Designation – Motion by Robotka and second by Downey to designate GASB 54 funds as presented.
  4. 403b Change – Motion by Herscher and second by Downey to add Wells Fargo to list of approved 403b vendors. Motion passed 4-0.
  5. Stale Checks – Motion by Herscher and second by Robotka to write off stale checks as presented. Motion passed 4-0.
  6. Annual Meeting – Annual Meeting & Budget Hearing is set for July 11<sup>th</sup> at 7:30 pm.
- J. Principal Report (Discussion Only):**
1. End of year activities – Mr. Stanley reported on numerous end of year school activities.
  2. Leadership Team – Staff reported back of progress for the year and goal areas for next year.
  3. Blue Hills Charter School – An additional \$77,000 grant allocation has been received.
  4. Staffing & Room Changes – Mr. Stanley updated Board on two sections being needed for Pre-K and Kindergarten and the need to have Pre-K in the regular building because of high charter school enromments.
- K. Administrator’s Report (Discussion Only):**
1. HMV – Birchwood took 1<sup>st</sup> place for highest individual run and overall average.
  2. CESA Annual Convention – Jessica Downey represented the school district.
  3. Calendar – Board was updated on calendar changes eliminating early releases & creating more 4 day weeks. Action will take place in July.
  4. VISTA – Birchwood will receive a second year VISTA position.
  5. LCO – It appears as though LCO will not be submitting a charter to Birchwood.
  6. Obey Grant – A small increase will occur for 2011-12 and then a two year increase of about \$20,000 for after school remedial activities in 2012-23.
  7. Pupil Non-Discrimination – A district self-study must be completed by November.
  8. Little League Field – Progress is being made with a community group working to have a little league field to the east of the football field.
  9. Other as Appropriate - None

**L. Committee Reports:**

1. Policy – This committee will meet on July 7<sup>th</sup>.

**M. Old Business (Action):**

1. Policies – Motion by Herscher and second by Robotka to approve Title I Selection Policy for Bobcat Discovery Center and GASB 54 Policy & Resolution. Motion passed 4-0.

**N. New Business (Action):**

1. Donation – Motion by Robotka and second by Downey to accept \$100 HVM donation from Ken & Jo Henk. Motion passed 4-0.
2. Coaching Positions – Motion by Robotka and second by Downey to approve hiring of Shawna White as Middle School Girls Basketball Coach. Motion passed on roll call vote 4-0.

**O. Community Members (General Board Action Items) – Jo Henk commented on last day of school for seniors next year.**

**P. Closed Session – None**

**Q. Adjournment – Motion by Herscher and second by Robotka at 8:34 pm to adjourn. Motion passed 4-0.**