

I.I.A.

BIRCHWOOD SCHOOL BOARD
REGULAR MEETING
SEPTEMBER 16, 2013
7:00 P.M. COMMONS

Minutes

- A. **Call to Order and Announce Meeting is Being Tape Recorded** – Hrdlicka called the meeting to order.
- B. **Pledge of Allegiance** – Hrdlicka led the Pledge.
- C. **Roll Call** – All members were present.
- D. **Public Notification of Meeting** – Agenda was posted on September 5th & 11th
- E. **Agenda Approval** – Motion by Langham and second by Robotka to approve the agenda. Motion passed 5-0.
- F. **Closed Session** - Motion by Langham and second by Downey at 7:02 pm pursuant to s. 19.85 (c), (e), and (g) Wis. Stats. to adjourn into Closed Session for the purpose of discussing the following: 1) Individual employment conditions, 2) Non-represented employment conditions and 3) Employees' request. Motion passed on roll call vote 5-0.
- G. **Regular Session** – Motion by Langham and second by Robotka at 7:34 pm to convene into Regular Session for the purpose of considering motions as a result of Closed Session discussions. Motion passed on roll call vote 5-0. Motion by Robotka and second by Downey to approve Non-Represented salaries as discussed. Motion passed on roll call vote 5-0.
- H. **Community Member Comments (Current Items of Business)** - None
- I. **Presentation of Minutes by Clerk:**
 - 1. Minutes – Motion by Langham and second by Skar to approve minutes for August 19th Regular meeting. Motion passed 5-0.
- J. **Financial Report & Presentation of Bills by Treasurer (Action & Discussion Items):**
 - 1. Payment of Bills – Motion by Downey and second by Hrdlicka to approve payment of July and August bills. Motion passed 5-0.
 - 2. Short-Term Borrowing – Motion by Robotka and second by Downey to approve resolution to approve short-term borrowing \$850,000 on October 1, 2013 and due August 25, 2014. Motion passed on roll call vote 5-0.
 - 3. Tax Settlements – An update was shared.
- K. **Principal Report (Discussion Only):**
 - 1. Student Council – Advisor Rhonda Schultz updated Board on upcoming events.
 - 2. Charter – Various teachers provided updates on student testing. Skar will represent School Board for negotiating next BBHCS contract.
 - 3. Opening of School – Enrollments are about 330 and the start has gone by smoothly.
 - 4. Other as Appropriate - None
- L. **Administrator's Report (Discussion Only):**
 - 1. Retreat – Discussion was held at Policy Committee. Planning sessions will be planned.
 - 2. Open Enrollment – 107 Open Enrolled students are attending Birchwood.
 - 3. Foundation – Golf Scramble was a huge success.
 - 4. WASB – Update was given on Employment seminar.
 - 5. WASB – Update was given on Regional Meeting.
 - 6. WASB – Update was given on Executive Coaching workshop.
 - 7. DPI Charter Meeting – Update was given on District participation at DPI meeting.
 - 8. Insurance Coop – Update was given on September 11th meeting of cooperative.
 - 9. Other as Appropriate - None
- M. **Committee Reports (Discussion & Action):**
 - 1. Policy – Board discussed procedures for receiving and reviewing Exit Interview surveys.
 - 2. Building & Grounds – There is a September 25th meeting.
 - 3. Alternative Education – Downey will chair this, with Hrdlicka as a member.
- N. **Old Business (Action):** None
- O. **New Business (Action):**
 - 1. Personnel – Motion by Langham and second by Downey to accept resignations of Cheriee Fowler, Ashley Kinsley and Jason Ufferman. Motion passed on roll call vote 5-0.
 - 2. Personnel – Motion by Downey and second by Robotka to approve hiring of Sonja Rogers as AODA Coordinator. Motion passed on roll call vote 5-0.

3. Board Meeting Schedule – Motion by Robotka and second by Downey to approve revised Regular Meeting Schedule. Motion passed 5-0. (*Note: Changes include 4th Monday Regular Meetings in February, April & July, 2014.*)
4. Policy – No action recommended.
- P. Community Members:** Community Members may address the Board for a period not to exceed 3 minutes on non-personnel items. – Keith Gay on Board efforts to retain existing staff, Jenny Landes on Charter Dissemination Grant, Sara Waldron on Co-Curricular travel expenses (Hrdlicka informed public that \$5,000 is being set aside for this) and Craig Chafer on Board funding co-curricular costs.
- Q. Closed Session** – None needed.
- R. Regular Session** – None needed as Board did not enter into Closed Session.
- S. Adjournment** – Motion by Langham and second by Skar at 8:57 pm to adjourn. Motion passed 5-0.

Posted: September 24, 2013