

**BIRCHWOOD SCHOOL BOARD
RESCHEDULED
JANUARY REGULAR MEETING
FEBRUARY 4, 2014
7:00 P.M. COMMONS**

Minutes

- A. **Call to Order and Announce Meeting is Being Tape Recorded** – Hrdlicka called the meeting to order.
- B. **Pledge of Allegiance** – Hrdlicka led the Pledge.
- C. **Roll Call** – All present, except Skar.
- D. **Public Notification of Meeting** – Agenda was posted on January 29th & 30th.
- E. **Agenda Approval** – Motion by Langham and second by Downey to approve the agenda. Motion passed 4-0.
- F. **Closed Session (30 Minutes maximum)** – Motion by Robotka and second by Langham at 7:08 pm pursuant to s. 19.85 (c) Wis. Stats. to adjourn into Closed Session for the purpose of discussing the following: 1) Individual employment request and 2) Individual employment conditions. Motion by Robotka and second by Downey at 7:36 pm to enter into Regular Session. Motion passed on roll call vote 4-0. Motion by Robotka and second by Langham to approve individual employee request as discussed. Motion passed on roll call vote 4-0.
- G. **Community Member Comments (Current Items of Business)** - None
- H. **Presentation of Minutes by Clerk:**
 - 1. Minutes – Motion by Langham and second by Downey to approve December 16th meeting minutes. Motion passed 4-0.
- I. **Financial Report & Presentation of Bills by Treasurer (Action & Discussion Items):**
 - 1. Payment of Bills – Motion by Robotka and second by Langham to approve payment of bills. Motion passed 4-0.
 - 2. Audit – Dan Thole reviewed the 2012-13 Annual Audit. Approval will be sought in February.
- J. **Principal Report (Discussion Only):** None as Principal will be absent
- K. **Administrator's Report (Discussion Only):**
 - 1. Student Council – Katie Henk reported, among other things, about upcoming Snow Week activities.
 - 2. Charter – A second BBHCS Dissemination Grant needs to be applied for and a part-time paraprofessional is needed in Mr. Gay's BPM class.
 - 3. Teacher Effectiveness – Training and planning continue towards implementation of new teacher effectiveness model.
 - 4. Foundation – More information will be provided at a future meeting.
 - 5. Foundation – Recently held Soup for Kids was the most successful, raising over \$3,200.
 - 6. Planning – The fourth and final session will be held on February 20th.
 - 7. WASB Convention – Brief report was made about attendance by Hrdlicka, Robotka and the Superintendent.
 - 8. Spring Election – Jessica Downey is running unopposed.
 - 9. Birchwood Chill Challenge – The 2nd Annual fundraiser takes place on February 16th.
 - 10. Open Enrollment – The Open Enrollment application window is now open.
 - 11. Other as Appropriate (School Safety Training) - 3 staff will attend a two day training.
- L. **Committee Reports (Discussion & Action):**
 - 1. Policy Committee – Downey reviewed January 16th meeting.
 - 2. Building & Grounds – Robotka discussed January 6th meeting.
 - 3. Alternative Ed. Committee – This committee will be meeting in the near future.
- M. **Old Business (Action):**
 - 1. Policy Committee – Motion by Downey and second by Robotka to approve State Tournament Coach Attendance Language. Motion passed on roll call vote 4-0. Motion by Downey and second by Langham to approve Affordable Care Act Administrative Rules. Motion passed on roll call vote 4-0.
 - 2. Charter Contract – Motion by Downey and second by Langham to approve new Birchwood Blue Hills Charter School Contract. Motion passed 4-0.
- N. **New Business (Action):**
 - 1. Personnel – Motion by Langham and second by Downey to hire Rachel Leiser for a temporary, 100% teaching position thru the end of the year. Motion passed on roll call vote 4-0.
 - 2. Committees – No action taken on roles and responsibilities of committees.
 - 3. Snow Day Make-ups – Motion by Langham and second by Downey to approve President's Day, February 17th to be a Student Content Day and that the Administration be allowed to make other 2013-14 calendar adjustments as necessary. Motion passed 4-0.
- O. **Community Members (Community Members may address the Board for a period not to exceed 3 minutes on non-personnel items.)** - Candy Severson on having a warm place for people to wait during the first Closed Session.
- P. **Closed Session** – None needed.
- Q. **Adjournment** – Motion by Langham and second by Downey at 10:05 to adjourn. Motion passed 4-0.