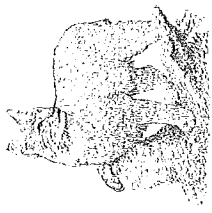


# BIRCHWOOD PUBLIC SCHOOLS

300 South Wilson Street  
Birchwood, Wisconsin 54817  
One of the Top 100 Schools in America

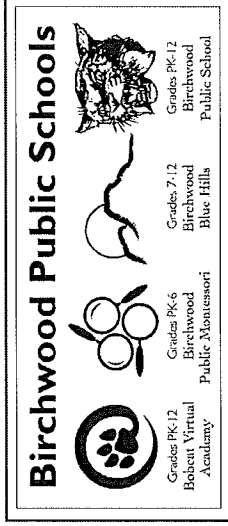


Bobcats

BIRCHWOOD SCHOOL BOARD  
**SPECIAL WORK SESSION MEETING**  
MONDAY, JULY 13, 2015  
6:00 P.M.  
COMMONS

## Agenda

- A. Call to Order and Announce Meeting is Being Tape Recorded
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Notification of Meeting – Agenda was posted on July 7, 2015
- E. Agenda Approval
- F. BoardDocs Training (Work Session):
  - 1. Introduction of Participants
  - 2. Work Session – BoardDocs representative will provide training on software package to allow for greater use of paperless meetings and increased public access to agenda, minutes and other District documents.
- G. Adjournment



**Birchwood School Mission Statement:**  
*With fiscal stability, rigorous academic programs and an active, supportive community, Birchwood School will develop successful, responsible citizens.*



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*A New Wisconsin Promise High Achievement School*

BIRCHWOOD SCHOOL BOARD  
REGULAR MEETING  
MONDAY, JUNE 29, 2015  
7:00 P.M. COMMONS

# Minutes

- A.** Call to Order and Announce Meeting is Being Tape Recorded – Herscher called the meeting to order.
- B.** Pledge of Allegiance – Herscher led the Pledge of Allegiance.
- C.** Roll Call – All members present, except Downey.
- D.** Public Notification of Meeting – Agenda was posted on June 16th
- E.** Agenda Approval – Motion by Hrdlicka and second by Langham to approve the agenda. Motion passed 4-0.
- F.** Community Member Comments (Current Items of Business) - None
- G.** Presentation of Minutes by Clerk:
1. Minutes – Motion by Langham and second by Hrdlicka to approve the May 18<sup>th</sup> Regular and June 2<sup>nd</sup> Special School Board meetings. Motion passed 4-0.
- H.** Financial Report & Presentation of Bills by Treasurer (Action & Discussion Items):
1. Payment of Bills – Action delayed until July due to Treasurer's absence.
  2. Budget – Motion by Robotka and second by Langham to approve the 2015-16 budget as presented for publication. Motion passed on roll call vote 4-0.
  3. Fund Balances – Motion by Hrdlicka and second by Robotka to approve commitment/designation of Fund Balances per GASB requirements as presented. Motion passed 4-0.
  4. Request For Qualifications – Motion by Langham and second by Hrdlicka to approve CESA 10 as vendor for Energy Savings Program and contract bids for energy conservation projects. Motion passed on roll call vote 4-0.
- I.** Principal Report (Discussion Only):
1. Charter – There was an update from Governance Board.
  2. HMV – Mr. Stanley shared very good results from May competition in Brainerd.
  3. Other as Appropriate - None
- J.** Administrator's Report (Discussion Only):
1. CESA Report – Hrdlicka gave an update on CESA Board of Control meetings.
  2. CESA Annual Convention – Herscher reported on Annual Convention and requested that Board Works books be ordered for Board members for future discussion and for post Regular Meeting critique.
  3. School Calendar – Starting times will be adjusted based upon 3 fewer student contact days.
  4. Open Enrollment – Eight commitments have been returned for new students.
  5. Board Meeting Dates – Board meeting dates for 2015-16 were discussed and will be approved in July.
  6. Insurance – Local Government Insurance Fund is only viable option for 2015-16.
  7. Food Service – Site visit audit report was reviewed.
  8. YCP – Update on YCP staffing adjustment included shifting Bacha to regular school hours.
  9. Federal Allocations – 2015-16 amounts show modest increases.
  10. Other as Appropriate – Information was provided regarding Montessori Dissemination Grant possibility, Foundation grant request to Green Bay Packers, July 13<sup>th</sup> BoardDocs training and a Thank You from Holly Bacha.
- K.** Committee Reports (Discussion & Action):
1. Building & Grounds – There is a need for a July meeting and an update on summer projects including flooring, signs and cameras was provided.
  2. Budget Finance – There is a need for an early July meeting.
  3. Alternative Education – There is a need for a mid-July meeting.
  4. Policy - There is a need for a late July meeting.
- L.** Old Business (Action):
1. Charter Contract – Motion by Langham and second by Hrdlicka to approve changes to Bobcat Virtual Academy contract per DPI recommendations. Motion passed on roll call vote 4-0.
- M.** New Business (Action):
1. Coaching – Motion by Hrdlicka and second by Langham to approve Heather Galvin as MS Volleyball Coach. Motion passed 4-0.
  2. Technology – Motion by Hrdlicka and second by Robotka to approve District's Information & Technology Plan. Motion passed 4-0.
  3. Committee Name – Motion by Hrdlicka and second by Langham to approve changing name of Alternative Education Committee to Educational Options Committee. Motion passed 4-0.
  4. Donations – Motion by Hrdlicka and second by Robotka to approve a number of donations. Motion passed 4-0.
  5. Lunch Prices – Motion by Robotka and second by Langham to approve setting of 2015-16 Food Service Program prices as: Lunches (Elementary - \$2.65, MS - \$2.80, HS - \$2.90 & Adult - \$4.00) and Breakfast (Elementary - \$0, MS - \$0, HS - \$2.00 & Adult - \$2.10). Motion passed 4-0.
- N.** Community Members – Community Members may address the Board for a period not to exceed 3 minutes on non-personnel items. - None
- O.** Closed Session - Motion by Robotka and second by Langham at 8:03 pm pursuant to s. 19.85 (a), (c), (e) and (f) for the purpose of discussing: 1) Student Matter and 2) Individual Employee Requests. Motion passed on roll call vote 4-0.
- P.** Regular Session – Motion by Langham and second by Hrdlicka at 8:47 pm to convene into Regular Session for the purpose of considering motions as a result of Closed Session discussions. Motion passed on roll call vote 4-0. Motion by Robotka and second by Langham to approve two personnel requests as discussed. Motion passed on roll call vote 4-0.
- Q.** Adjournment – Motion by Hrdlicka and second by Langham at 8:48 pm to adjourn. Motion passed 4-0.