

BIRCHWOOD SCHOOL BOARD  
REGULAR MEETING  
MONDAY, MAY 18, 2015  
7:00 P.M. COMMONS

# Minutes

- A. **Call to Order and Announce Meeting is Being Tape Recorded** – Hrdlicka called the meeting to order.
- B. **Pledge of Allegiance** – Hrdlicka led the Pledge of Allegiance.
- C. **Roll Call** – All members were present.
- D. **Public Notification of Meeting** – Agenda was posted on May 6<sup>th</sup> & 12<sup>th</sup>
- E. **Agenda Approval** – Motion by Robotka and second by Langham to approve the agenda. Motion passed 5-0.
- F. **Board Organization** – Upon Motions, seconds and 5-0 votes the following officers were elected: Herscher – President, Langham – Vice President, Robotka – Clerk and Downey – Treasurer.
- G. **Board Committees** – Motion by Langham and second by Hrdlicka to approve committees as presented. Motion passed 5-0.
- H. **Community Member Comments (Current Items of Business)** - None
- I. **Presentation of Minutes by Clerk:**
1. Minutes – Motion by Langham and second by Robotka to approve minutes for April 20<sup>th</sup> Regular and May 11<sup>th</sup> Special meetings. Motion passed 5-0.
- J. **Financial Report & Presentation of Bills by Treasurer (Action & Discussion Items):**
1. Payment of Bills – Motion by Robotka and second by Langham to approve the bills as presented. Motion passed 5-0.
- K. **Principal Report (Discussion Only):**
1. Student Council - None
  2. Charter – Canada trip went well. Next meeting is June 8<sup>th</sup> and Herscher will represent the School Board.
  3. Testing – Staff is looking to reduce some non-mandatory testing.
  4. Enrollments – Early enrollment figures were discussed.
  5. Donations – Kelly Lehnert wrote two grants that were funded by the Minnesota Twins for Little League field and travel.
  6. Other as Appropriate - None
- L. **Administrator's Report (Discussion Only):**
1. CESA Report – Hrdlicka discussed the most recent CESA Board of Control meeting.
  2. School Calendar – 2015-16 School Calendar information was discussed.
  3. Technology Committee – Update was given on recent meeting including proposed 1:1 buy-back option for students and new Technology Plan needing approval in June.
  4. Insurance – Local Government Insurance Fund may not be available and options are being sought out.
  5. Textbooks – Mathematics textbooks will be purchased for elementary and middle school levels.
  6. Other as Appropriate
- M. **Committee Reports (Discussion & Action):**
1. Building & Grounds – April 29<sup>th</sup> meeting addressed various projects for this summer and beyond.
  2. Budget Finance – May 11<sup>th</sup> meeting dealt with health insurance and negotiations.
  3. Alternative Education – April 28<sup>th</sup> meeting was a work session for the Bobcat Virtual Academy.
  4. Policy - There is a need to schedule June meeting.
- N. **Old Business (Action):**
1. CESA Contract – Motion by Downey and second by Hrdlicka to approve 2015-16 Shared Services Contract. Motion passed 5-0.
  2. BoardDocs – Motion by Hrdlicka and second by Downey to approve subscription to BoardDocs to increase use of paperless meeting options. Motion passed 5-0.
  3. Calendar – Motion by Langham and second by Downey to approve 2015-16 School Calendar. Motion passed 5-0.
- O. **New Business (Action):**
1. Open Enrollment – Motion by Downey and second by Hrdlicka to approve Open Enrollment applications. Motion passed 5-0.
  2. Resignations – Motion by Langham and second by Hrdlicka to approve the resignation of Ms. Heather Cox, High School Mathematics. Motion passed 5-0.
  3. Coaching – Motion by Robotka and second by Downey to accept resignation of Marilou Birdsill, Middle School Volleyball Coach. Motion passed 5-0.
  4. Youth Options – Motion by Downey and second by Robotka to approve Youth Options applications for 2015-16. Motion passed 5-0.
- P. **Community Members** – Jessica Downey on ACT Prep. Schedule.
- Q. **Closed Session** - Motion by Langham and second by Hrdlicka at 8:00 pm pursuant to s. 19.85 (c), (e) and (f) for the purpose of discussing: 1) Negotiations and 2) Individual Employee Requests. Motion passed on roll call vote 5-0.
- R. **Regular Session** – Motion by Langham and second by Hrdlicka at 8:57 pm for the Board to convene into Regular Session for the purpose of considering motions as a result of Closed Session discussions. Motion passed on roll call vote 5-0. Motion by Hrdlicka and second by Langham to approve three personnel requests as discussed and agreed upon. Motion passed on roll call vote 5-0.
- S. **Adjournment** – Motion by Hrdlicka and second by Langham at 8:58 pm to adjourn. Motion passed 5-0.

