

BIRCHWOOD SCHOOL BOARD
REGULAR MEETING
MONDAY MAY 19, 2014
7:00 P.M. COMMONS

Minutes

- A. **Call to Order and Announce Meeting is Being Tape Recorded** – Hrdlicka called the meeting to order.
- B. **Pledge of Allegiance** – Hrdlicka led the Pledge.
- C. **Roll Call** – All members present.
- D. **Public Notification of Meeting** – Agenda was posted on May 7th & 15th.
- E. **Agenda Approval** – Motion by Langham and second by Robotka to approve the agenda. Motion passed 5-0.
- F. **Board Committees** – Motion by Hrdlicka and second by Downey to approve Board Member appointments to committees. Motion passed 5-0.
- G. **Community Member Comments (Current Items of Business)** - None
- H. **Presentation of Minutes by Clerk:**
- Minutes – Motion by Langham and second by Skar to approve minutes for April 28th Regular and Special Meetings. Motion passed 5-0.
- I. **Financial Report & Presentation of Bills by Treasurer (Action & Discussion Items):**
- Payment of Bills – Motion by Langham and second by Downey to approve payment of bills, noting that an amended checking account statement will be provided in June. Motion passed 5-0.
 - Direct Deposit – Motion by Robotka and second by Downey to approve direct deposit for all employees effective July 1st for 2014-15. Motion passed 5-0.
- J. **Principal Report (Discussion Only):**
- Student Council – Names of new officers were presented by Katie Henk.
 - Charter – Ideas were presented for 2014-15 staffing needs. Downey will be the School Board representative at the June 9th Governance Board meeting.
 - 2014-15 Projections – Mr. Stanley provided some preliminary enrollment information.
 - Graduation – Board signed diplomas and Downey will represent the Board at Graduation.
 - Student Achievement – Sonja Rogers presented some updated student achievement information.
 - Other as Appropriate - None
- K. **Administrator's Report (Discussion Only):**
- Retreat – There was a brief discussion of mini-retreat and possible follow-up by Board on Planning Sessions.
 - School Safety – Board was updated on local and Lakeland ALICE training school safety training.
 - Teacher Effectiveness – Administration continues to work with CESA 6 for fall implementation.
 - Food Service – Board received update on financial impact for morning milk changes.
 - Title Policy Requirement – Board will need to approve a policy concerning employees who are paid with federal funds.
 - Other as Appropriate – Summer School information was distributed.
- L. **Committee Reports (Discussion & Action):**
- Policy – There will be a May 27th meeting.
 - Alternative Ed. – Committee met on May 15th and will again.
- M. **Old Business (Action):**
- Technology – Motion by Langham and second by Downey to approve the purchase of laptop computers for 1:1 computing at the middle and high schools as discussed. Motion passed 5-0.
- N. **New Business (Action):**
- Open Enrollment – Motion by Downey and second by Langham to approve all Open Enrollment applications. Motion passed 5-0.
 - CESA 11 – Motion by Robotka and second by Hrdlicka to approve designation of Langham as representative to CESA 11 Annual Convention. Motion passed 5-0.
 - WISN Contract – Motion by Downey and second by Langham to approve WISN contract for Todd Brunclik's services. Motion passed on roll call vote 5-0.
 - Personnel – Motion by Langham and second by Downey to approve regular teaching contract for Susan Leeper for BBHCS with Todd Brunclik on second year of leave. Motion passed on roll call vote 5-0.
 - Personnel – Motion by Hrdlicka and second by Downey to approve teaching contract for David Lorentz for Middle School Science/Social Studies replacing Adam Smith who is transferring to Grade 5. Motion passed on roll call vote 5-0.
 - Personnel – Motion by Downey and second by Robotka to hire Raemi Hrdlicka as Food Service Director, contingent upon final background checks. Motion passed 4-0 with Hrdlicka abstaining.
 - Youth Options – Motion by Hrdlicka and second by Langham to approve Youth Options applications. Motion passed 5-0.
 - Long Term Disability Insurance – Motion by Robotka and second by Downey to approve The Standard as the District's carrier for Long Term Disability insurance. Motion passed 5-0.
- O. **Community Members (Current Items of Business)** – Keith Gay on appreciation for Board compensation efforts and Bob Langham on possible interest in Sand Lake Township for attachment to Birchwood.
- P. **Closed Session** - Motion by Robotka and second by Langham at 9:48 pm pursuant to s. 19.85 (c), (e) and (g) Wis. Stats. to adjourn into Closed Session for the purpose of discussing the following: 1) Associate Staff employment conditions, and 2) Non-represented employment and evaluations. Motion passed on roll call vote 5-0.
- Q. **Regular Session** – Motion by Langham and second by Skar at 10:01pm to convene into Regular Session for the purpose of considering motions as a result of Closed Session discussions. Motion passed on roll call vote 5-0. Motion by Robotka and second by Downey to approve Associate Staff compensation as discussed. Motion passed on roll call vote 5-0. Motion by Robotka and second by Langham to allow carryover of unused vacation days for Non-Represented Office Staff through August, 2014. Motion passed 5-0.
- R. **Adjournment** – Motion by Robotka and second by Langham at 10:09 pm to adjourn. Motion passed 5-0.