

BIRCHWOOD SCHOOL BOARD
REGULAR MEETING
FEBRUARY 24, 2014
7:00 P.M. COMMONS

Minutes

- A. Call to Order and Announce Meeting is Being Tape Recorded** – Hrdlicka called the meeting to order.
- B. Pledge of Allegiance** – Hrdlicka led the Pledge.
- C. Roll Call** – Robotka, Hrdlicka and Langham present with Skar and Downey absent at the start of the meeting. Downey arrived in Closed Session at 7:07 pm and Skar arrived at Closed Session at 7:27 pm.
- D. Public Notification of Meeting** – Agenda was posted on February 14th.
- E. Agenda Approval** – Motion by Langham and second by Hrdlicka to approve the agenda. Motion passed 3-0.
- F. Closed Session (30 Minutes maximum)** – Motion by Langham and second by Robotka at 7:02 pm pursuant to s. 19.85 (c) Wis. Stats. to adjourn into Closed Session for the purpose of discussing the following: 1) Renewal of individual teacher contracts, 2) Individual employment conditions and 3) Negotiations. Board relocated to Room 303 for Closed Session.
- G. Regular Session** – Motion by Langham and second by Downey at 7:33 pm to convene into Regular Session for the purpose of considering motions as a result of Closed Session discussions. Motion passed on roll call vote 5-0. Motion by Robotka and second by Langham to approve individual teacher contracts as discussed for 2014-15. Motion passed on roll call vote 5-0. Motion by Robotka and second by Downey to approve administrative contracts thru 2016. Motion passed on roll call vote 5-0.
- H. Community Member Comments (Current Items of Business)**
- I. Presentation of Minutes by Clerk:**
1. Minutes – Motion by Robotka and second by Downey to approve minutes for February 4th meeting, with one typo change. Motion passed 5-0.
- J. Financial Report & Presentation of Bills by Treasurer (Action & Discussion Items):**
1. Payment of Bills – Motion by Downey and second by Langham to approve payment of bills. Motion passed 5-0.
 2. Tax Settlements – An update on January payments was presented.
- K. Principal Report (Discussion Only):**
1. Student Council – Katie Henk reported on next Blood Drive and recently completed Talent Show.
 2. Charter – Langham provided update on February 10th meeting. Robotka will attend the March 10 meeting.
 3. Grant – Sara Waldron’s \$21,000 grant request for laptops for juniors & seniors was awarded.
 4. Other as Appropriate – Updates were given on Birchwood Chill Challenge, Kortelopet race and upcoming acapella concert.
- L. Administrator’s Report (Discussion Only):**
1. Teacher Effectiveness – A brief update was given regarding training.
 2. Calendar – Initial discussion on 2014-15 School Calendar took place.
 3. Food Service – A newspaper article from another district was presented regarding difficulties with Federal requirements.
 4. Planning – Final planning session is set for February 27th.
 5. Affordable Care Act – Recent changes may delay some impact for employers such as Birchwood.
 6. Other as Appropriate – There are not sufficient players signed up to have a baseball team.
- M. Committee Reports (Discussion & Action):**
1. Policy Committee – There is a need to schedule future meeting
 2. Building & Grounds – There is a need to schedule future meeting.
 3. Alternative Ed. Committee – There is a need to set meeting to study virtual charter options.
- N. Old Business (Action):**
1. Annual Audit – Motion by Langham and second by Downey to approve 2012-13 Annual Audit. Motion passed on roll call vote 5-0.
- O. New Business (Action):**
1. Personnel – Motion by Robotka and second by Langham to approve hiring of Jenny Schieffer as part-time Payroll Bookkeeper. Motion passed on roll call vote 5-0.
- P. Community Members** – Linda Zillmer of Village Board presentation, supporting local businesses, current Mission Statement and District website.
- Q. Closed Session** – Motion by Robotka and second by Langham at 8:05 pursuant to s. 19.85 (c) Wis. Stats. to adjourn into Closed Session for the purpose of discussing the following: 1) Individual employment conditions and 2) Negotiations. Motion by Downey and second by Langham at 8:18 pm to return to Regular Session. Motion passed on roll call vote 8:18 pm.
- R. Adjournment** – Motion by Langham and second by Skar at 8:19 pm to adjourn. Motion passed 5-0.