

BIRCHWOOD SCHOOL BOARD
REGULAR MEETING
MONDAY JUNE 16, 2014
7:00 P.M. *COMMONS*

Minutes

- A. Call to Order and Announce Meeting is Being Tape Recorded** – Hrdlicka called the meeting to order.
- B. Pledge of Allegiance** - Hrdlicka led the Pledge
- C. Roll Call** - Hrdlicka, Skar, Robotka and Langham were present. Downey was absent.
- D. Public Notification of Meeting** – Agenda was posted on June 6th & 11th
- E. Agenda Approval** – Motion by Langham and second by Robotka to approve agenda as corrected. Motion passed 4-0.
- F. Closed Session** – Motion by Langham and second by Skar at 7:07 pm pursuant to s. 19.85 (c), (e) and (g) Wis. Stats. to adjourn into Closed Session for the purpose of discussing the following: 1) Non-Represented employment conditions and 2) Non-represented office employment and evaluations. Motion passed on roll call vote 4-0.
- G. Regular Session** – Motion by Langham and second by Skar at 7:49 pm to convene into Regular Session for the purpose of considering motions as a result of Closed Session discussions. Motion passed on roll call vote 4-0. Motion by Robotka and second by Hrdlicka to approve Non-Represented salaries as discussed. Motion passed on roll call vote 4-0.
- H. Board Committees** – Motion by Langham and second by Robotka to approve committee members as presented. Motion passed 4-0.
- I. Community Member Comments (Current Items of Business)** - None
- J. Presentation of Minutes by Clerk:**
- Minutes – Motion by Langham and second by Hrdlicka to approved revised minutes for May 19th Regular meeting as re-posted on June 16th. Motion passed 4-0.
- K. Financial Report & Presentation of Bills by Treasurer (Action & Discussion Items):**
- Payment of Bills – Motion by Langham and second by Skar to approve payment of bills. Motion passed 4-0.
 - Stale Checks – Action was delayed until July.
 - Re-financing – No new information presented.
 - Fund Balances – Motion by Hrdlicka and second by Langham to approve the designation of Fund Balances as presented. Motion passed 4-0.
 - Uncollectable Checks – Action was delayed until July.
- L. Principal Report (Discussion Only):**
- Student Council – No student representative was present.
 - Enrollments – Mr. Stanley updated Board on projected enrollments.
 - Charter – An update focused on staffing and number of Montessori sections.
 - Booster Club – Update on 2013-14 activities will be provided at a future date.
 - Student Achievement Update – Additional information was provided.
 - Other as Appropriate
- M. Administrator's Report (Discussion Only):**
- Food Service – Lois Gabriel & Raemi Hrdlicka provided a review of changes made during year and update on federal rules. Gabriel was presented with a clock in honor of her 20 years of service.
 - Retreat – A mini-retreat and possible follow-up by Board on Planning Sessions will be scheduled.
 - CESA 11 Annual Convention – Langham reported on his attendance.
 - School Safety – Helquist provided an update on local and Lakeland ALICE training
 - Email Accounts – Board members will be issued school Gmail accounts.
 - 1:1 Computing – An update on pricing and additional options was presented.
 - Carol White Grant – Third year expenditures were highlighted.
 - Maintenance – Craig Chafer provided an update on Summer projects.
 - Posted Positions – An update was given regarding status of various posted positions.
 - Other as Appropriate – Helquist updated Board on 2014-15 Board Meeting Calendar gave a reminder of July Regular Meeting and Budget Hearing/Annual Meeting be scheduled for July 28th. Washburn County Forester Mike Peterson presented information on School Forest designation.
- N. Committee Reports (Discussion & Action):**
- Policy – Update was given on May 27th Meeting and Committee will meet again on June 24th.
 - Alternative Ed. – There is a need to schedule meeting.
 - Building & Grounds – There is a need to schedule meeting.
- O. Old Business (Action):** None at this time
- P. New Business (Action):**
- Federal Funds Policy – Motion by Hrdlicka and second by Robotka to approve Federal Time and Effort PARS Policy. Motion passed 4-0.
 - Personnel – Motion by Langham and second by Hrdlicka to approve resignation of Katie Johnson, Spanish teacher. Motion passed on roll call vote 4-0.
 - Personnel – Motion by Langham and second by Hrdlicka to approve hiring of Steve Saldana as Middle School Football Coach. Motion passed on roll call vote 4-0.
 - Shared Service Agreement – Motion by Langham and second by Hrdlicka to approve agreement with Shell Lake for possible Speech services, if needed. Motion passed 4-0.
- Q. Community Members (Current Items of Business)** - None
- R. Closed Session** – Not needed.
- S. Regular Session** – Not needed.
- T. Adjournment**