

BIRCHWOOD SCHOOL BOARD
REGULAR MEETING
MONDAY JULY 28, 2014

7:30 P.M. COMMONS

(Note: Budget Hearing is at 6:30 pm and Annual Meeting is at 7:00 pm)

Minutes

- A. **Call to Order and Announce Meeting is Being Tape Recorded** – Hrdlicka call the meeting to order at 7:55 pm.
- B. **Pledge of Allegiance** – Hrdlicka led the Pledge of Allegiance.
- C. **Roll Call** – All members were present.
- D. **Public Notification of Meeting** – Agenda was posted on July 16th
- E. **Agenda Approval** – Motion by Langham and second by Downey to approve the agenda. Motion passed 5-0.
- F. **Community Member Comments (Current Items of Business)** – Linda Zillmer on supplemental/back-up police service.
- G. **Presentation of Minutes by Clerk:**
1. Minutes – Motion by Hrdlicka and second by Langham to approve June 16th minutes. Motion passed 5-0.
- H. **Financial Report & Presentation of Bills by Treasurer (Action & Discussion Items):**
1. Payment of Bills – Motion by Langham and second by Robotka to approve payment of bills. Motion passed 5-0.
 2. Request For Qualifications – Motion by Robotka and second by Downey as vendor for Energy Savings Program and contract bids for energy conservation projects pending settlement on existing projects. Motion passed 5-0.
- I. **Principal Report (Discussion Only):**
1. Student Council – None
 2. Enrollments – Enrollments will be about 330 students.
 3. Charter – Group met to interview two teacher candidates and is recommending two for approval by Board. Hrdlicka will be the Board Rep. at its August 11th meeting.
 4. Fall 2014 – Mr. Stanley shared schedule of Opening of School Activities.
 5. Handbooks – Handbooks were presented for review.
 6. Other as Appropriate – Virtual School vendor is available August 5th to meet with Alternative Ed. Committee.
- J. **Administrator's Report (Discussion Only):**
1. Washburn County – Forester was contacted about next steps to designate school land.
 2. Organizational Chart – Board gave verbal consent to proposed Organizational Chart.
 3. Food Service – Raemi Hrdlicka presented an update, and the Advisory Group will meet again with Superintendent to implement options as seen appropriate.
 4. Retreat – Not discussed.
 5. School Safety – Not discussed
 6. Email Accounts – Email accounts have been established for Board Members.
 7. Maintenance – Superintendent gave update on Summer projects.
 8. Foundation – Board is invited to September 5th Golf Scramble
 9. Personnel – An update was given about posted positions and need to post some part-time ones.
 10. Ventures – New Job Coach program with Ventures from Shell Lake is working out well.
 11. Other as Appropriate
- K. **Committee Reports (Discussion & Action):**
1. Policy – Group met and discussed a number of policies related to computer use, high school credits and Valedictorian.
 2. Alternative Ed. – Group will be meeting on August 5th.
 3. Building & Grounds – Agenda from July 7th meeting was reviewed.
- L. **Old Business (Action):** None at this time
- M. **New Business (Action):**
1. Policy – Motion by Robotka and second by Downey to approve first reading of 1:1 Computing Policy. Motion passed 5-0.
 2. Personnel – Motion by Robotka and second by Langham to accept resignation of Susan Leeper, BBHCS teacher. Motion passed 5-0.
 3. Personnel – Motion by Langham and second by Hrdlicka to approve teaching contracts for Ms. Kelly Lehnert (BBHCS Teacher) and Ms. Heather Galvin (Montessori Teacher) for 2014-15. Motion passed 5-0.
 4. Police Services – action was tabled. Note: Langham left meeting at 8:43 pm)
 5. Personnel – Motion by Hrdlicka and second by Downey to approve resignation of co-Forensics Advisor, Sara Waldron. Motion passed 5-0.
 6. Lunch Prices – Motion by Downey and second by Skar to raise lunch prices by 30 cents and apply federal formula for adult price increases. Motion passed 5-0.
- N. **Community Members (Current Items of Business)-** None
- O. **Closed Session** - Motion by Robotka and second by Skar at 9:20 pm pursuant to s. 19.85 (c), (e) and (g) Wis. Stats. to adjourn into Closed Session for the purpose of discussing the following: 1) Non-Represented employment conditions and 2) Non-represented employment and evaluations. Motion passed on roll call vote 4-0.
- P. **Regular Session** – Motion by Downey and second by Hrdlicka at 11:15 pm to convene into Regular Session for the purpose of considering motions as a result of Closed Session discussions. Motion passed 4-0. Motion by Robotka and second by Hrdlicka to make officiating pay changes as recommended by Athletic Director Blane Senn. Motion passed 4-0. Motion by Downey and second by Robotka to approve 2014-15 office staff compensation as discussed. Motion passed 4-0.
- Q. **Adjournment** – Motion by Robotka and second by Hrdlicka at 11:17 pm to adjourn. Motion passed 4-0.