

BIRCHWOOD SCHOOL BOARD  
REGULAR MEETING  
MONDAY AUGUST 18, 2014  
7:00 P.M. *COMMONS*

# Minutes

- A. Call to Order and Announce Meeting is Being Tape Recorded** – Hrdlicka called the meeting to order.
- B. Pledge of Allegiance** – Hrdlicka led the Pledge.
- C. Roll Call** – All members present.
- D. Public Notification of Meeting** – Agenda was posted on August 7<sup>th</sup>, 11<sup>th</sup> & 17<sup>th</sup>.
- E. Agenda Approval** – Motion by Robotka and second by Langham to approve the agenda. Motion passed 5-0.
- F. Community Member Comments (Current Items of Business)** – Linda Zillmer on law enforcement.
- G. Presentation of Minutes by Clerk:**
  - 1. Minutes – Motion by Langham and second by Downey to approve July 28<sup>th</sup> Regular Meeting minutes. Motion passed 5-0.
- H. Financial Report & Presentation of Bills by Treasurer (Action & Discussion Items):**
  - 1. Payment of Bills – Motion by Downey and second by Hrdlicka to approve payment of bills. Motion passed 5-0.
  - 2. Short-Term Borrowing – District will need to begin annual short-term borrowing process in September, with a Special Board Meeting on September 29<sup>th</sup> at 6:00 pm.
- I. Principal Report** – None as Principal will not be present
- J. Administrator's Report (Discussion Only):**
  - 1. Student Council – None
  - 2. Enrollments – There will be about 330 students. Administration will work towards splitting larger lower elementary classes.
  - 3. Charter Schools – Board reviewed Governance Board meeting minutes and consented to staffing recommendations.
  - 4. Washburn County – District is working with Forester was contacted about next steps to designate school land.
  - 5. Food Service – Fall Food Service changes include different lunch times and Breakfast in some classrooms.
  - 6. Retreat – Planning retreat will be part of a Special Board Meeting September 29<sup>th</sup> at 6:00 pm.
  - 7. School Safety – Superintendent provided an update on August 7 & 8 Lakeland area ALICE training, locked doors and law enforcement coverage.
  - 8. Foundation – Planning is underway for September 5<sup>th</sup> Golf Scramble.
  - 9. Health Insurance Coop – August 5<sup>th</sup> meeting was a legal presentation on Unaffordable Care Act.
  - 10. ITV Grant – CESA 11 has applied for a grant to replace old ITV equipment with district being responsible for half of the estimated \$34,000 grant, if awarded.
  - 11. 1:1 Computing – Parent meetings will be taking place on August 21<sup>st</sup> and budget figures were reviewed for future technology purchases.
  - 12. CESA Board of Control – Hrdlicka is a new representative for Birchwood's cluster of area schools.
  - 13. Other as Appropriate
- K. Committee Reports (Discussion & Action):**
  - 1. Policy – Information from August 5<sup>th</sup> meeting was shared.
  - 2. Alternative Ed.– Information from August 5<sup>th</sup> meeting was shared.
- L. Old Business (Action):**
  - 1. Handbooks – Motion by Downey and second by Langham to approve Parent, Student and Substitute handbooks as presented. Motion passed 5-0.
- M. New Business (Action):**
  - 1. Policy– Motion by Hrdlicka and second by Skar to approve 1:1 Computing and Acceptable Use Policy and first readings of Use of Movies and Interview Policy. Motion passed 5-0.
  - 2. Personnel – Motion by Hrdlicka and second by Downey to approve the resignation of Mr. Johnny Paine, Industrial Technology Teacher. Motion passed 5-0.
  - 3. Personnel – Motion by Hrdlicka and second by Langham to approve resignation of Mr. Arin Davis, Art Teacher. Motion passed 5-0.
  - 4. Personnel – Superintendent provided update on posted positions.
  - 5. Employee Handbooks – Motion by Langham and second by Hrdlicka to approve employee handbooks for teachers and associate staff. Motion passed 5-0.
- N. Community Members (Current Items of Business)** – Linda Zillmer on public safety for students.
- O. Closed Session** - Motion by Langham and second by Downey at 8:31 pm pursuant to s. 19.85 (c), (e) and (g) Wis. Stats. to adjourn into Closed Session for the purpose of discussing the following: 1) Discuss employment options for posted positions and 2) Non-represented employment and evaluations. Motion passed on roll call vote 5-0.
- P. Regular Session** – Motion by Langham and second by Downey at 9:33 to convene into Regular Session for the purpose of considering motions as a result of Closed Session discussions. Motion passed on roll call vote 5-0.
- Q. Adjournment** – Motion by Langham and second by Robotka at 9:34 pm to adjourn. Motion passed 5-0.